MEHRAN UNIVERSITY OF ENGINEERING AND TECHNOLOGY JAMSHORO-76062, SINDH, PAKISTAN

**Institute of Information & Communication Technologies (IICT)**

Guidelines about ME/MS Initial Seminar, Final Seminar, Viva Voce Examination and Thesis Submissions

# Initial Seminar

# A student shall be eligible to deliver Initial Seminar of his/her project if:

* his/her minimum GPA in the first semester is not less than 3.0
* or his/her minimum CGPA in two semesters is not less than 3.0
* or his/her overall CGPA in three semesters is not less than 3.0
* Challan of initial seminar (Rs. 1000) <https://fees.muet.edu.pk/>
* Proforma of Initial Seminar (2 hard copies) <https://iict.muet.edu.pk/> download section
* Submit complete Research Proposal proforma (2 hard copies) with all required signatures
* Attested Marks certificate of Last passed Semester(s)
* Attested Enrollment Card (Copy)
* Turnitin Report of Proposal (student, Supervisor and co-supervisor Signature is Compulsory on every page)
* Submit Proforma of proposed name of internal and externals. Download from <https://iict.muet.edu.pk/> download section
* Supervisory/co-supervisory load of supervisors (including ME, MS and PhD) must submitted in hardcopy to IICT admin office and softcopy to: [asad.sipio@admin.muet.edu.pk](mailto:asad.sipio@admin.muet.edu.pk) and [mehdi.raza@admin.muet.edu.pk](mailto:mehdi.raza@admin.muet.edu.pk)

# Final Seminar

* + Gap Between Initial Seminar and Final Seminar must be six (6) months.
  + CGPA in first two semesters or in three semesters is not less than 3.0.
  + Candidate can apply (Through supervisors) for final seminar after approval of initial seminar by ASRB
  + Challan of final seminar (Rs1000) <https://fees.muet.edu.pk/>
  + Submit Application to the Director IICT (Through Supervisor or Co-Supervisor) for final seminar and submit to Mr. Asad Sipio, IICT office.
  + Mark sheet of 1st, 2nd, 3rd semester (Copy).

# Viva Voce Exam

* Candidate can apply (Through supervisors) for the viva voce exam after approval of final seminar by ASRB.
* Three (03) Spiral copies of thesis book along with similarity index report (signed by student and Supervisors).

# After Viva Voce Procedure.

* Suggestions will be given by externals, internals, director/co- director on day of viva voce must incorporate suggestions in thesis copy and research work).
  + - Comments/suggestions must be checked by supervisor/ co-supervisor.
    - Get thesis Scanning Performa and a BIO-Data form <https://iict.muet.edu.pk/> download section
    - Thesis scanning Challan (Rs1000) <https://fees.muet.edu.pk/>
* Send your thesis and filled bio-data form and e-mail to [mustafa.baloch@admin.muet.edu.pk](mailto:mustafa.baloch@admin.muet.edu.pk%20) in MS word editable format (figures and tables and flowchart caption must be editable). The file must save with candidate name and roll number).
* Submit Performa and challan in admin block (Focal person Anti- plagiarism service MUET).
  + - Get original Turnitin Report from Focal person.
* Print and bind three (03) copies of thesis and attach each copy of Turnitin Report in it (Single page Turnitin report obtained from MUET focal person).